

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting October 7, 2010

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, October 7, 2010 at 7:05 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Chairman Thomas Ferry presiding.

MEMBERS PRESENT:

Chairman Thomas Ferry, Treasurer Timothy Laubscher, Secretary Gregory Aungst, and Assistant Secretary/Treasurer James Newman

Member(s) Absent: Vice-Chairman Neal Smith

OTHERS PRESENT:

Solicitor Robert Cravitz, Inspector Pete DeWire (Arrived at 7:39 p.m.), Engineer D. Jeffrey Golding, Admin. Secretary Susan Seebold, and Operator Robin Sholly

VISITORS PRESENT:

No one present

MINUTES:

The Authority members reviewed the minutes of the September 2, 2010 PTMA meeting. A motion was made by Secretary Gregory Aungst to approve the minutes from the September 2, 2010 Penn Township Municipal Authority meeting as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

PUBLIC COMMENT: *No one present to be heard.*

CORRESPONDENCE:

Regional System Strength of Waste Surcharge – John Abromitis, ESCRA:

The Authority members reviewed and discussed the September 16, 2010 letter from John Abromitis, manager of the Eastern Snyder County Regional Authority, concerning the regional system strength of waste surcharges. It shall be noted that the above-mentioned surcharges have begun to calculate on October 1, 2010 and will be payable within 30 days of the invoice date, which is estimated to be January 21, 2011.

EAST SNYDER PARK:

Approval of Sewer Plans:

After the Authority members reviewed and briefly discussed the September 8, 2010 letter from Engineer D. Jeffrey Golding of Gannett Fleming, Inc. concerning the East Snyder Park sewer design review, Secretary Gregory Aungst motioned to approve the East Snyder Park Low Pressure Sewer Main Connection Plans with the last revision date of August 30, 2010, as presented, contingent upon Engineer D. Jeffrey Golding's approval of plan revisions and Solicitor Robert Cravitz's approval of easement documents. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

Approval of Sewer Construction Agreement:

The Authority members reviewed and briefly discussed the East Snyder Park Sewer Construction Agreement. After further discussion, Chairman Thomas Ferry motioned to approve the East Snyder Park Sewer Construction Agreement as presented contingent upon the Penn Township Board of Supervisor's approval. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

(Inspector Pete DeWire joined the meeting at 7:39 p.m.)

MEADOWVIEW ESTATES PUMP STATION:

The Authority members reviewed and discussed the September 13, 2010 email from Engineer D. Jeffrey Golding of Gannett Fleming, Inc. concerning the review of the Meadowview Estates, Phase 3 sewer main televisual. Upon further discussion, Inspector Pete DeWire was directed to inspect the manholes in Meadowview Estates, Phase 3 and PTMA Operator Robin Sholly was directed to have the breakers replaced in the Meadowview Estates Pump Station.

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2011 PTMA MEETING SCHEDULE:

After a brief discussion, Assistant Secretary/Treasurer James Newman motioned to schedule the PTMA meetings for 2011 to be held on the first Thursday of each month with all meetings scheduled to begin at 7:00 p.m. in the Penn Township Municipal Authority Office. Secretary Gregory Aungst seconded the motion and unanimously approved. The Authority office was directed to advertise the 2011 PTMA meeting schedule in the next edition of the Snyder County Times.

2011 PTMA BUDGET PREPARATION:

The Authority members briefly discussed several fees and calculations to be used in creating the 2011 PTMA Water & Sewer Budgets. Further discussion was tabled until the next PTMA meeting.

CHAIRMAN'S REPORT By Chairman Thomas Ferry :

Chairman Thomas Ferry stated that he has nothing further to report.

INSPECTOR'S REPORT By Pete DeWire:

Air-Release Valves:

Inspector Pete DeWire reported that he met with Fairchild Brothers, Inc. to repair the air-release valve at Central Builders. Inspector DeWire further reported that Fairchild Brothers, Inc. will be raising the the air-release valve on Old Colony Road to grade along with 2 manholes on State School Road. The board members directed Operator Robin Sholly to set up an air-release valve maintenance schedule where the air-release valves are maintained in April and October of each year.

OPERATOR'S REPORT By Scott L. Sharp:

Monthly Operating Reports:

The Authority members reviewed and discussed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS By Timothy Laubscher:

Financial Reports:

The Authority members reviewed the financial reports. (See *Attachment B and C*)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss, Secretary Gregory Aungst motioned to adjourn the October 7, 2010 PTMA meeting at 8:08 p.m. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

Respectfully Submitted,

Susan L. Seebold, Administrative Secretary

Penn Township Municipal Authority